



**Canadian Mental  
Health Association**  
Brant Haldimand Norfolk  
*Mental health for all*

**External JOB POSTING**  
**2024-23**  
**Court Services Case Manager**

We are presently accepting applications from qualified individuals to fill a permanent full-time position within our Court Services Program:

**Court Services Program, Case Manager**

Position: Permanent Full-time

Base Locations: Haldimand Norfolk Office

Start Date: ASAP

Hours of Work: 35 hours per week

Starting Wage: \$27.95-\$29.18 per hour

This position provides community focused interventions utilizing a Psychosocial Rehabilitation & Recovery model approach with clients involved in the Ontario Court of Justice, mental health diversion, release from custody and those serving a probation order. Reliable transportation is required. A full job description is available upon request. Hours of work will require some flexibility, but are typically during weekday, daytime hours depending on program and client requirements. Some evening and/or weekend work may be required. The base location will be the Haldimand Norfolk office. Flexibility of location is anticipated, with coverage of Norfolk, Cayuga, and Brantford courts as required.

In general, the Court Services Program Case Manager provides support while clients navigate through the criminal justice system and return to the community to receive mental health, addictions, concurrent disorders, dual disorders, and ABI services. Support is also provided to individuals released from custody. This position is expected to support a minimum caseload of 20+ clients.

A minimum of a BA or BSW and relevant experience is required, with demonstrated familiarity and understanding of Brant, Haldimand & Norfolk mental health & addiction services, Indigenous services, and justice system issues.

**Additional Preferences & Qualifications:**

- Solid understanding of community mental health Case Management and Psycho-Social Rehabilitation and Recovery principles;
- 2 years' full-time work experience in a mental health service environment;
- Current emergency first aid training and/or CPR training
- Knowledge of local community programs;
- Excellent interpersonal, verbal and written communication skills;
- Strong organizational and computer skills; experience in Client Data Systems (EMHWare), Microsoft Office;
- Familiarity with the criminal justice system, psychiatric assessments and assessment instruments (ie. OCAN, GAIN-SS, OPOC) and progress reports;
- A current police vulnerable sector records check is required.

Application in writing (email or letter), may be directed to:  
Cindy Kemp Wonzon, manager @ [Cindy@cmhabhn.ca](mailto:Cindy@cmhabhn.ca)  
Application Deadline: Friday August 09, 2024